

Republic of the Philippines
CALAMBA WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CALAMBA WATER DISTRICT in the CSC website:

FIELD OFFICE L...
Electronic copy to be submitted to the CSC FO must be in MS Excel format

RECEIVED

MARIANNE MALABANAN
DETAINED
18 JUL 2025
9:45 am

EXCEQUIEL A. AGUILAR, JR.
General Manager A

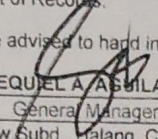
Date: July 18, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Storekeeper C	48	6	18,957.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Administrative Department
2	Warehouse Officer B	50	11	30,024.00	Bachelor's degree	none required	none required	Career Service Professional/Second Level Eligibility		Administrative Department
3	Driver	73	4	16,833.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
4	Driver	75	4	16,833.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
5	Driver	76	4	16,833.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
6	Executive Assistant C	6	14	37,024.00	Bachelor's degree	4 hours of training	1 year of experience	Career Service Professional/Second Level Eligibility		Office of the General Manager
7	Internal Control Officer B	13	11	30,024.00	Bachelor's degree relevant to the job	none required	none required	Career Service Professional/Second Level Eligibility		Office of the General Manager
8	Utilities Service Assistant D	162	6	18,957.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Commercial Department
9	Utilities Service Assistant D	163	6	18,957.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Commercial Department
10	Collection Assistant	110	6	18,957.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Finance Department
11	Cashiering Assistant	109	8	21,448.00	Completion of Grade 12/Senior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional/First Level Eligibility		Finance Department
12	Secretary B	86	7	20,110.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Finance Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 28, 2025.

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



EXEQUEL A. ASBILAR, JR.

General Manager A

Lakeview Subd., Malang, Calamba City

calambawaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.